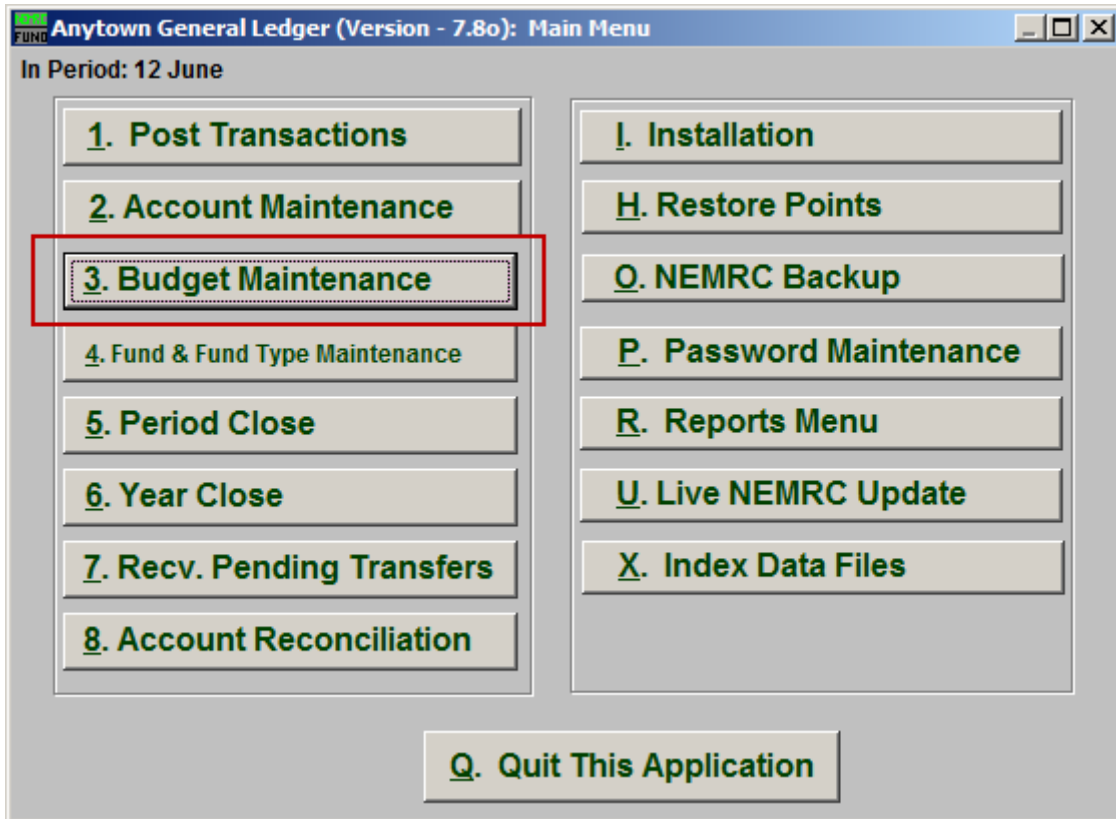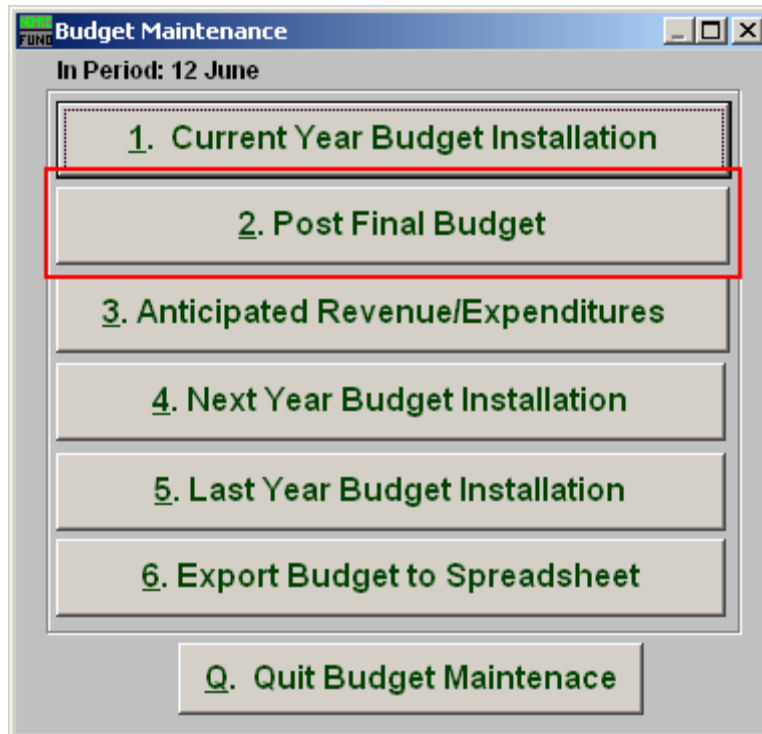# General Ledger

3. Budget Maintenance: 2. Post Final Budget

Click on "3. Budget Maintenance" from the Main Menu and the following window will appear:
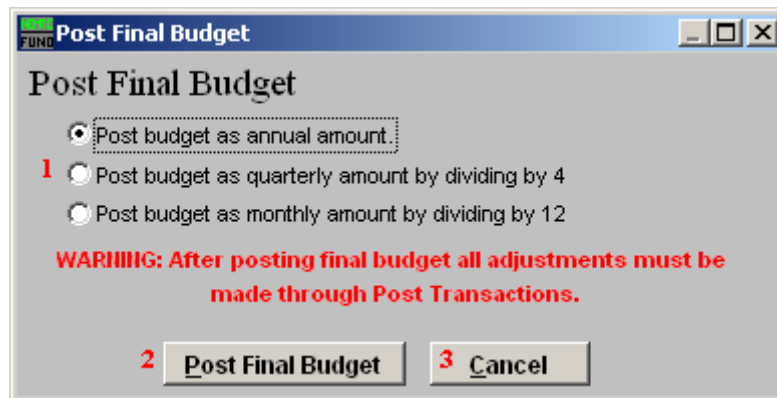
General Ledger

Click on "2. Post Final Budget" from the Budget Maintenance Menu and the following window will appear:

General Ledger

Post Final Budget

1. **Post budget as…:** Select the option which fits your budgeting and reporting policies.

2. **Post Final Budget:** Click this button to record budgetary transactions in the system. Any budget adjustments must be performed by posting budget transactions from "1. Post Transactions" on the Main Menu.

3. **Cancel:** Click "Cancel" to cancel and return to the previous screen.